

Senior Analyst - Corporate Strategy (Indeterminate Position)

International Development Research Centre (IDRC)

Location: Ontario

Date posted: 2013-02-04

The **International Development Research Centre (IDRC)**, a Canadian Crown corporation, supports financially and through capacity-building, research in developing regions of the world to promote growth and development. The result is innovative, lasting local solutions that bring choice and change to those who need it most.

We are seeking a dynamic professional for the key position of:

**Senior Analyst, Corporate Strategy
(Indeterminate Position)
Ottawa, Canada**

Job Overview

This position is focused on connecting IDRC to the Canadian landscape. Reporting to the Director of the Corporate Strategy and Evaluation Division, as the **Senior Analyst** you will conduct research and provide tactical analysis, advice and information for IDRC's Board of Governors, the President as well as senior management and staff on matters of corporate policy and strategic planning. You will be responsible for analysis of trends in development research and critical issues that affect the IDRC's operations. In addition, you will engage in discussions with Canadian government officials on the role of IDRC and its programs within Canada's international assistance envelope. Also, you will engage directly with senior managers in IDRC. You will play a key role in strategic planning and ensuring input to the planning process, both inside and outside IDRC.

Candidate Profile

Education

- Master's degree in economics, planning, political science, public or business administration or sociology or in a discipline relevant to IDRC's program areas. Track record in drafting strategic policy documentation and of publications is desirable.

Experience

At least eight years of relevant work experience in policy research, planning, and systems approaches to research for development, which includes:

- analysis and synthesis of complex policy, planning and systems information; summarizing key findings; and drawing accurate conclusions;
- leading consultations and building consensus with internal and external stakeholders;
- planning and managing projects using established project management methodologies
- preparing briefings and providing advice and recommendations to senior management in writing and orally
- experience working in development and/or research-based institutions and in developing regions

Language

- Bilingual (English/French) position at an intermediate level

Knowledge

- Extensive knowledge in some aspects of IDRC programming
- Extensive knowledge in strategic planning and issues in international development
- Knowledge of Canadian policy framework and foreign policy and how it applies to IDRC
- Knowledge of the key government actors in the field of development assistance and research support
- Understanding of linkages between strategic planning and evaluation for organizational learning and improvement

Competencies

- Excellent interpersonal and verbal/written communication skills
- Superior strategic thinking, networking, engagement and analytical skills
- Strong project management and negotiation skills under pressure
- Demonstrated creativity and self-management
- Adaptable and flexible to adjust rapidly to changing agenda and needs of senior management
- Diplomacy, judgment and tact when handling confidential and sensitive issues
- Awareness of and sensitivity to individual, gender and cultural differences

Additional Information

This position requires a willingness to travel internationally. Annual salary progression is based on an economic and a merit increase.

If you are interested in a career with a **lasting impact**, we invite you to join our multidisciplinary team of dedicated and skilled professionals operating in a stimulating and diverse environment. For more information about this opportunity and how to apply, visit <http://www.idrc.ca/careers>.

Application Deadline: February 24, 2013

IDRC encourages applications from qualified women, Aboriginal peoples, persons with disabilities, and members of visible minorities.